

MSAFIRI V.G LWIHULA

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PROFILE

ASSISTANT IT MANAGER at BRAC MICROFINANCE TANZANIA LIMITED Simply Visionary, Innovative and creative, I am holding a Bachelor of Science in Information Technology, I have Strong Passion in Technology, I am in the field of CIT for about 5 years now, with expertise in Business Requirements Acquisition, Information Technology and Telecommunication Project Management, Networking, Website and Database Maintenance, Suppliers SLA Management, Personal qualities include professional reliability, integrity, flexibility, exceptional performer, excellent analyst, great decision maker and Very innovative person.

CAREER ACHIEVEMENTS

- Three years experience as IT Manager at FABEC Investment Limited (Civil and Telecom Engineering Company)
- Enough knowledge and experience on the preparation of the system requirement specifications, Business processes, Policies and strategies.
- Profound ability to undertake difficult mandates and meet tight deadlines.
- Exceptionally organized with great ability to work on multiple projects at once.
- Remarkable ability to work independently and complete tasks with minimal supervision.
- Strong ability to handle sensitive matters with tact, poise, and diplomacy.

EMPLOYMENT HISTORY

Company: BRAC MICROFINANCE TANZANIA LIMITED

February 2016 to Present

Department: Information Technology

Job Title: ASSISTANT IT MANAGER

Abilities and Responsibilities

- Wide Knowledge in ERP implementation and management with BRAC Tanzania. I have been working to connect more than 120 branch offices with central office to take management decision with proper MIS reports for micro finance. Also I have provided required support to Head Office in terms of data mining and data management. I also provide company wise accounts and even project wise accounts for donors.
Responsibilities
 - Implement and monitoring Mobile money collection in Micro finance, partnering with mobile operator.
 - Exclusively responsible for Data Management and Monthly Report Preparation in Country Office and from 138 branch offices.
 - Ensure Database security, Drive security, Password security, Data confidentiality and safe transmission of data among the stakeholders.
 - Database Administration for VFP and SQL Server Database, Brac server installation and maintenance.

- Manage hardware backup storage for quick support and ensure data backup and secured data management.
- Establish APN connectivity for ERP system with help of mobile operator.
- Radio Frequency Identification based asset Management system development.
- Provide the necessary guidance and coordinate IT Staffs
- Service Pack development, testing and deployment
- Organize training for the end-users or for the relevant personnel on the developed software system and update the training manual whenever it is needed.
- Prepare management report based on the requirement of the donors and investors.

Other Responsibilities:

- IT Projects Managements
- Solving all office Networking/Internet issues
- Controlling Website and server
- Keeping office Inventory
- Manage some of Telecom Projects
- Database Maintenance
- Computer hardware and software maintenance

Company: FABEC Investment Limited

2013 to Present

Department: Information Technology

Job Title: IT MANAGER

Responsibilities:

Project Management:

- IT Projects Managements
- Solving all office Networking/Internet issues
- Controlling Website and server
- Keeping office Inventory
- Manage some of Telecom Projects
- Database Maintenance
- Computer hardware and software maintenance

The following are the list of the projects I have managed at FABEC and outside FABEC:

- i. Developing and installing FABEC Reporting system(www.frs.co.tz)(Closed)
- ii. Vietel/hallotel co-location 57 sites in Southern highland region(Iringa,Mbeya,Iringa)(closed)
- iii. Installation of office accounting package
- iv. Creating VAS which was called MAJINA/NAMES where people were able to request the meaning of their names through mobile phone(It was vodaflava-(Under starfish) in 2008-2009)
- v. Creating SKULINFO another VAS for knowing important information for secondary schools in Tanzania

FIELD WORK

(1)TANZANIA REVENUE AUTHORITY-(HQ) LONG ROOM (2009)

Areas of concentration

- Computer maintenance

- Website maintenance
- Database development(Microsoft access&mysql)
- Networking troubleshooting
- Inventory
- Server

(2)FABEC INVESTMENT LIMITED (2010)

Areas of concentration

- Setting up a LAN networking(router configuration)
- Computer maintenance
- Internet troubleshooting
- Website maintenance
- Visual basic applications

Computer skills

- Operating systems
- Program and software management
- Hardware maintenance and repair
- Ms word
- Ms power point
- Ms excel
- Internet and e-mail
- Visual Basic 6.0
- HTML
- XHTML
- PhP
- Ms Access

EDUCATION

The Institute of Finance Management
Bachelor of Science in Information Technology

2008 to 2011

The Institute of Finance Management

2007 to 2008

Certificate in Information Technology

Msangani High School

2005 to 2007

Advanced Certificate of Secondary Education Examination (ACSEE)

Pandahill Sec School

2001 to 2004

Certificate of Secondary Education Examination (CSEE)

ADDITIONAL SKILLS

- Business Analysis -
- Requirement Analysis
- Project Planning and Management
- Business Process Modeling
- Process Improvement
- System Analysis and Design
- Change Management
- Customer Support
- Supplier Evaluation
- Leadership Skills (I did Course of Middle Managers Leadership Development Programme)

HOBBIES AND INTEREST

- Web mining
- Reading books, magazines and Newspapers
- Travelling, Chatting and Exchange ideas with other people.
- Book writer(My debut is “Think Differently Make A Difference”)

REFEREES

MR JOEL F SHIMBA

LECTURER

INSTITUTE OF FINANCE MANAGEMENT

P.O.BOX 3918

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DR SOSTHENES KARUGABA

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